



NAK'AZDLI WHUT'EN

Social Development

P. O. Box 1329, Fort St. James, B.C. V0J 1P0
Telephone: (250) 996 7272 Fax (250) 996 6828

Part Time - Job Posting

Family Support Band Representative

Nak'azdli Whut'en is seeking an energetic, dynamic individual with a positive and supportive attitude to fill the part time position of the Family Support/ Band Representative. This individual will be working closely with staff in this department.

Duties & Responsibilities:

- Responsible for carrying out direct case management activities; including assessment of family issues, supporting family visits, competency skills development, utilizing of community resources and the family' support network.
- Take the lead role in coordinating resources that enhance families to work better together.
- To help promote children's safety, reduce vulnerability, maximize quality of life and assist families in their role as primary care givers.
- Follow up and implement strategies to address goals established in the Family Support Plan or Safety Plan.
- Attend Court, Family Group Planning and Medication Meeting
- Requires home visits, attends court, weekend On-Call, & handles heavy caseload.

Minimum Qualifications:

- Knowledgeable in Family courts and process.
- Completed Grade 12 with Diploma or Certificate in Human Service (preferred)
- Knowledge and experience with CFCSA and related legislation/policies
- Knowledgeable of MCFD and NBHCFS operations.
- Experience working with First Nations considered an asset.
- A valid Class 5 Driver License.
- Clear criminal record check mandatory

Closing Date: Open until filled

Interested applicants may send their resumes and cover letter to the above address or email to Social Development Manager, Maria Willick at socialservices@nakazdli.ca

NOTE: Only those chosen for an interview will be contacted. This will be a 1 year-Part-Time term position.

PLEASE NO PHONE CALLS